



DMHA COACHING APPLICATION COMPETITIVE HOCKEY

Completing and Submitting the DMHA Coaching Application Form for Competitive Hockey

1. Competitive Hockey refers to Representative and Select Hockey.
2. Please be sure to read and complete and ALL sections of the application as indicated.
3. If possible, a digital application is preferred, but not a requirement.
4. Please be prepared during the interview process, to speak to any or all of the sections included in the application.

Coach Selection Panel Members

The panel may include fellow coaches, members of the DMHA Executive, and representatives from Hockey Development, the OMHA, another Centre, the Referees Association, or a parent. Information from this application will be shared with those persons.

DMHA COACHING APPLICATION FORM COMPETITIVE HOCKEY

PERSONAL INFORMATION:

It is your responsibility to notify the DMHA of any changes to this information.

Name: _____

Address: _____

Home Phone: _____

Fax: _____

Business Phone: _____

Cell: _____

E-Mail Address: _____

APPLICATION TO COACH:

1. Please indicate which team you are applying to coach:

Representative (Rep Hockey)

Rostered Select

U9 (Novice) _____

U11 (Atom) _____

U11 (Atom) _____

U13 (Peewee) _____

U13 (Peewee) _____

U15 (Bantam) _____

U15 (Bantam) _____

U18 (Midget) _____

U18 (Midget) _____

2. Do you have a child that will be trying out for the team that you are applying to coach?

Yes _____ No _____ Rank them (skater) 1 - 10 _____ (goalie) 1 - 2 _____

3. Will your child be trying out for "AAA"? Yes _____ No _____

4. Will your child be applying for a passport to try-out for an "AA" team? Yes _____ No _____

Yes _____ No _____

5. Are you currently coaching a team?

If yes, which team? _____

Please note that an independent evaluation will be completed by the DMHA concerning any child who may be trying out for teams that you are applying to coach. If you are currently coaching a team, your games or practices may also be evaluated.

CERTIFICATION:

Please list ALL of your current OMHA Certification:

Coach Certificate #: _____ Trainer Certificate #: _____

PRS #: _____

Hockey Canada On-ice Assessed: Yes ___ No ___

Other Certificates: _____

Do you have a valid Police Check on file with the DMHA that is no older than 4 years? Yes ___ No ___

(If the DMHA does not have a copy of your current police check, a valid police check (no older than 2 years) must be submitted to the DMHA with this application. No offers will be made by the executive to persons who have not provided a valid police check by that date.)

**Dundas Minor Hockey Association/Ontario Minor Hockey Association
“Code of Conduct”**

The DMHA “Code of Conduct” identifies the standard of behaviour which is expected of all DMHA members and participants, which for the purpose of this policy shall include all players, parents, coaches, officials, volunteers, directors, officers, committee members, convenors, team managers, trainers, administrators and employees involved in any and all DMHA activities and events.

The Dundas Minor Hockey Association is committed to providing an environment in which all individuals are treated with courtesy and respect. Members and participants of the DMHA shall conduct themselves at all times in a manner consistent with the values of the DMHA, which include fairness, integrity and mutual respect.

During the course of all DMHA activities and events, members shall avoid behaviour, which brings the DMHA or the sport of hockey into disrepute, including but not limited to use of alcohol, use of non-medical drugs and use of alcohol by minors.

DMHA members and participants shall at all times adhere to the DMHA’s operational policies and procedures, rules and regulations governing all DMHA events and activities and rules and regulations governing any competitions in which any member of the DMHA participates.

Members and participants of the DMHA shall not engage in any activity or behaviour which interferes with a competition or with any player or team’s preparation for a competition, or which endangers the safety of others.

Members of the DMHA shall refrain from comments or behaviours, which are disrespectful, offensive, abusive, racist or sexist. In particular, behaviour which constitutes harassment or abuse will not be tolerated, and will be dealt with under the OMHA’s Harassment and Abuse Policy.

Failure to comply with this Code of Conduct may result in disciplinary action in accordance with the Discipline Policy of the OMHA. Such action may result in the member losing all privileges, which come with membership in the DMHA, including the opportunity to participate in DMHA activities and events, both present and future.

Members of the DMHA are cautioned in their use of social media, including but not limited to: e-mail, Facebook, twitter, and chat liners to discuss any DMHA related event. E-mails should not be used en-mass to large groups of members to express discontent nor should parties be blind copied on any matter. E-mail should only be used in a

limited, responsible, and mature manner. Any threats of physical harm made via social media will be taken seriously including reporting to the appropriate authority. Cyber-bullying will not be tolerated.

If selected for this position; I agree to uphold this Code of Conduct.

JOB DESCRIPTION - MINOR HOCKEY COACH

Description:

Oversee and be responsible for all aspects of the day to day operation of the assigned Hockey Team, ensuring that the objectives of the Association as stated in the Bylaws and Constitution of the Dundas Minor Hockey Association and the Manual of Operations of the Ontario Minor Hockey Association are met. Be a spokesperson for the team and represent the team at all meetings and functions.

This position requires a Level of Certification as stated in the Ontario Minor Hockey Association Manual of Operations. The position will report to the Vice President of Rep. House League coaches will report to the Vice President of House League. A minimum of 10 - 20 hours per week of time can be expected to fulfill the obligations of this position. In addition to the regular season, teams may represent the Association in sanctioned tournaments.

Interested applicants will be required to apply by date posted on www.dmha.ca, completing a Coaching Application Form and providing the Association the **names of three Personal References as well as attending an interview**. All applicants are expected to review and comply with the requirements of the Dundas Minor Hockey Association Constitution, Bylaws, Regulations and Guidelines as well as the Ontario Minor Hockey Association's Manual of Operations. Special attention should be given to the Harassment and Abuse Policy in the Ontario Minor Hockey Association Manual of Operations.

This position will require unsupervised and possible physical contact with the athletes and may require the transportation of athletes. Eligible applicants are required to provide a Police Record Check. The results of that Record Check will be considered by the Executive prior to making a decision to offer a team to an applicant. In making it's decision to offer a position to an applicant, the DMHA Executive will consider the recommendations of the Coach Selection Committee, the disciplinary record of the applicant (within organized hockey), the results of any program evaluations by parents, the police record check, feedback from references, and any other factors it considers to be relevant.

Job Part - Coach as a Leader, Standards:

- Seasonal Goals and Objectives - players establish seasonal objectives for behavior towards team officials, other coaches and other players.
- Be a role model for your players
- Develop leadership abilities in your athletes (e.g. encourage athletes to lead drills in practice, mentoring).
- Meet with parents of athletes at least 3 times per year, and at the preseason meeting outline philosophies, ice time, fair play, playing time and other important aspects of your plan.
- Demonstrate a sincere effort in helping each athlete to maximize his or her potential.

Job Part - Coach as a Teacher, Standards:

- Teach the necessary hockey skills for the age group as outlined in the NCCP Coaching Course.
- Develop a seasonal plan.
- Teach skills using the proper sequences and progressions.
- Teach skills using understandable language.
- Recognize that athletes differ in learning and readiness to learn, and that learning requires the acquisition of skills and attitudes. This requires patience and perseverance of the coach and player before the required behaviors will be consistently demonstrated in game play.
- Teach more than just hockey skills.
- Enforce DMHA dress code.

Job Part - Coach as Organizer:

- Plan effective practices (seasonal plan should include practice plan).
- Select support staff that meets the Association standard and approval and will provide maximum benefit to you and players.
- Seek the assistance of the parents of the players in running the activities of your program (e.g. team or parent liaison).

Job Part – Communication Standards:

- Hold regular parent and player meetings (minimum of 3)
- Coaches should meet with parents/players during the season to discuss progress.

Job Part - Risk Management Standards:

- Review safety action plan for team with trainer.
- Ensure that all ice and dressing room activities have adult supervision. 2 deep in the dressing room at all times.
- Report any arena deficiencies to Association Executive.
- Review player equipment on a regular basis for defects and advise parents accordingly.
- Monitor rehabilitation of injured athletes and ensure medical clearance to return to play.
- Report any player abuse to Executive.
- Maintain communication with Executive, to ensure that Association can assist in the resolution of difficulties at an early stage, and improve overall hockey program on an ongoing basis.

Job Part - Conflict Manager Standards:

- Strengthen relationships and build teamwork
- Encourage open communication and cooperative problem solving
- Quickly resolve disagreements and increase team unity
- Deal with real issues and concentrate on win-win resolution
- Make allies and defuse anger
- Air all sides of an issue in a positive, supportive environment
- Be orderly, calm and focused

Acknowledgement

Your signature below is acknowledgement that you are responsible to be aware of the codes of conduct, policies, rules and best practices noted above. Further, if successful in being named a DMHA Rep/Select Coach, you agree to be in adherence of the above at all times. The DMHA reserves the right to hold ALL coaches accountable; including disciplinary action up to and including dismissal for non-compliance.

Print _____ **Sign** _____

Date _____

References

Please list at least 3 references in support of your application. Include their names, addresses and contact information. References may not include members of the current DMHA Executive. References will be contacted following the interview process.

Authorization for Collection of Personal Information:

I, _____, authorize the Dundas Minor Hockey Association to collect personal information appropriate to the position applied for to verify the character references I have listed in my application.

I also understand that in order for my application to be considered, if the DMHA does not have a current criminal record check, I must obtain and submit a current criminal reference check. I understand that the information obtained will be treated in confidence.

Applicant Signature

Date

Please submit completed, signed applications by date posted on www.dmha.ca:

By Mail:
DMHA P.O. Box 65526,
Dundas Postal Outlet,
Dundas, Ontario L9H 6Y6

or

By e-mail to: dmhainfo@gmail.ca